



Shepherd of the Hills
Child Development Center
4600 South Poplar
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(307) 234-8522



PLAN B HYBRID

After much debate, and in consideration of COVID cases continuing to rise in Natrona County, we have decided that in order to keep our center open as long as we can, we will be implementing a hybrid model between our ideal plan & plan B. We hope this clears up any confusion about how the start of this year will look. This hybrid plan is based on current DFS information so we will keep you informed if anything changes.

First of all, the best way to for you to help show your concern for everyone's health is to keep your child home if they have any symptoms of being ill or someone in the family is ill. The health department does not have a set protocol at the moment of when a center needs to shut, if only one class will need to quarantine, or how long someone may need to quarantine.

Our open houses will happen as planned but we do suggest that you wear a mask. We are not requiring them, just trying to do our best to check the spread of any viruses. To help with space, we may have the parents meet in the fellowship hall while the kids play.

As to drop off & pick up, we were really hoping we could have parents come in this year but we have decided that we will start the year off with limiting the number of people in the building. We are really hoping this is temporary! So, this will look just like last year for those that were here - we will have you use the drive-thru between the playground and the entrance to the school, which is on the west side of the building. Please take a right when you enter the parking lot (heading north) and go around the building, entering the drive-thru. At this point you should be facing south toward the mountain. Someone will be there to welcome your child, ask about their health and about others in the family, and inquire about who is picking up your child. Your child will then be escorted into the coat room, where another staff member will supervise putting away coats, etc. and then the children will be escorted to their room. Pick up will be similar, except the children will be ready to go when school is over. When you pull up to the door, we will call their name and they will be escorted out to the car and signed out. If you need to pick up your child early, please just give us a call.

As to masks, like you, we are tired of wearing masks and were really looking forward to not having to do that again this year. We are currently suggesting that the kids (and adults when visiting) wear masks but it is not required. If your child develops symptoms of being sick while at school, we will call you and ask if you would like to pick up your child or have them wear a mask until the regular pick up time. If your child develops a fever or is nauseous, you will be asked to pick up your child. Please keep your child home if they or anyone in the household shows any signs of being sick and opt on the side of caution.

We will continue with our extra hand washing and sanitizing/disinfecting as part of our normal schedule. This adds extra time, but we think it is important. We will be limiting the number of students at each center and we will be sanitizing toys and hard surfaces more frequently. We will still be going outside, but will also be sanitizing and disinfecting that area more frequently as well.

We will not be using individual bags with supplies as we did last year but we will be separating supplies between classrooms. We are not asking for supplies from each family but if you are willing to pick up bulk

supplies for us, please let me know as that would be much appreciated. I will keep a list of who signs up for what and what we still need.

We are asking parents to send slippers or slip-on shoes for your child to wear just at school. These slippers will stay at school and go home with your child at the end of the year.

Due to the need for extra help during drop-off, I, Mrs. Jones, will be in the office Monday through Friday from 8:15 a.m. to 12:15 p.m. When we feel like it is o.k. to switch our drop-off routine, I will be working Thursdays from 11:00 a.m. – 3:30 p.m.

Again, thank you for your patience and we look forward to having a great school year!

Kristie Jones